

**Dr. C. V. RAMAN SCIENCE COLLEGE, SIRONCHA**  
**DIST - GADCHIROLI**

**Minutes of the academic planning committee meeting**  
**SESSION 2018-2019**

**Agenda**

- 1) To prepare academic calendar
- 2) To conduct alumni meeting
- 3) To conduct parents meeting
- 4) Sending faculty for professional development program
- 5) To Conduct workshop

**Minutes of the meeting dated 5/7/2018**

- \* The meeting was started by reading last year's report.
- \* The feedback report was analysed.
- \* It is decided to take initiative for participation of faculty in more number of seminars/workshop and refresher course/orientation program.
- \* It is planned to strengthen college development committee.
- \* .Further it is decided to strengthen the alumni association and to take feedback reports .
- \* .Further it is decided to strengthen the parents and teacher association and to take feedback reports .
- \* It is decided to conduct more numbers of programs and activities under NSS.
- \* Further it is decided to take some action plan regarding ST/SC cell , OBC cell , Minority Cell, Anti-ragging cell and Grievance cell.
- \* Submission of IIQA on NAAC website..
- \* Upload IIQA,AQAR and SSR on college website

**Members Present**

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|-----------------------|--------------------------------|
| 1) Prof. S. R. Shaikh | Principal (Incharge)           |
| 2) Dr.A.V.Kantharao   | Asst. Professor (Coordinator). |
| 3) Dr. S. H. Shende   | Asst. Professor (Member).      |
| 4) Prof. K. M. Patil  | Librarian (Member).            |
| 5) Shri. A.Y. Kalane  | Head Clerk (Member)            |

