

**Dr.C.V.RAMAN SCIENCE COLLEGE,SIRONCHA
DIST.-GADCHIROLI**

Minutes of the academic planning committee meeting

SESSION 2013-2014

Agenda

- 1) To Reconstitute NAAC steering committee
- 2) To Prepare the academic calendar
- 3) To Send faculty Members for professional development programs.

Minutes of the meeting dated 28/6/2013

- The meeting started with the proposal for NAAC steering committee to select the members.
- Different sub-committees were formulated from among its members to effectively prepare academic calendar for the current academic year.
- It was decided to select Dr.A.V.Kantha Rao Unanimously as the coordinator of the committee.
- the committee decided to discuss feedback of the students' parents and alumni .
- It had chalked out a new plan of action for the current academic year.
- Actions to be taken to conduct invited lectures,remedial classes and bridge course.
- To conduct the university examinations transparently and effectively
- To coordinate the activities of various committees and compilation.
- To send the faculty members for orientation program and refresher courses to UGC academic staff colleges.
- To establish anti-ragging cell.

Members Present

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| 1) Dr.R.P.Dhabre | Principal |
| 2)Dr.A.V.Kantha Rao | Asst.Professor (Coordinator) |
| 3)Dr.S.H.Shende | Asst. Professor(Member) |
| 4)Prof.S.R.Shaikh | Asst. Professor(Member) |
| 5) Shri. R.S.Puppalwar | Junior Clerk (Member) |