

**Dr.C.V.RAMAN SCIENCE COLLEGE, SIRONCHA
DIST - GADCHIROLI**

Minutes of the academic planning committee meeting

SESSION 2015-2016

Agenda

- 1)To Re-Constitution of NAAC steering committee
- 2)To Prepare of Academic Calender
- 3)To extend Career guidance for students
- 4)To Send faculty for professional development program

Minutes of the meeting dated 3/8/2015

The meeting started with the proposal for Re-Constitution of NAAC steering committee to select the members.Prof.S.R.Shaikh was selected as Co-ordinator and Dr.S.H.Shende was selected as a member of NAAC steering committee

Different sub-committees were formulated from among its members to effectively prepare an academic calendar for the current academic year.

The committee discussed feedback of students,parents and alumni.

It had chalked out a new Plan of Action for the current academic year.

It is decided to conduct the following actions are to be taken like conducting invited lectures,remedial classes,foundation classes,and to take constructive suggestions in the conduct of examinations and effectively coordinate the activities of various committees and compilation. It is decided to establish placement cell.

It is decided to arrange invited talk on Career guidance.three faculty members attended professional development programs.They were Dr.A.V.Kantharao,Dr.S.H.Shende and Prof.S.R.Shaikh.

Members Present

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| 1) Dr.S.H.Shende | Officiating Principal |
| 2)Prof.S.R.Shaikh | Asst.Professor (Coordinator) |
| 3)Dr.A.V.Kantha Rao | Asst. Professor(Member) |
| 4)Prof.K.M.Patil | Librarian (Member) |