

**Dr. C. V. RAMAN SCIENCE COLLEGE, SIRONCHA
DIST - GADCHIROLI**

Minutes of the academic planning committee meeting

SESSION 2017-2018

Agenda

- 1) Establishment of Alumni association
- 2) To prepare academic calendar
- 3) Sending faculty for professional development program
- 4) Conducting workshop

Minutes of the meeting dated 3/7/2017

The meeting was started by reading last year's report. The feedback report was analysed. It is decided to take initiative for participation of faculty in more number of seminars/workshop and refresher course/orientation program. It is planned to establish college development committee and conduct workshop in botany. Further It is decided to strengthen the alumni association and to conduct more numbers of programs/activities under NSS.

It is decided to establish ST/SC cell , OBC cell and Minority Cell .

Members Present

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|---------------------|------------------------------|
| 1) Dr.S.H.Shende | Officiating Principal |
| 2) Prof.S.R.Shaikh | Asst.Professor (Coordinator) |
| 3) Prof.K.M.Patil | Librarian(Member) |
| 4) Shri. A.Y.Kalane | Head Clerk (Member) |